



# KSHEERASREE

FARMER REGISTRATION

USER MANUAL



Department  
of  
Dairy Development  
Government of Kerala



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## 1. Introduction

**KSHEERASREE** is a Unified Web Enabled framework in bilingual interoperable collaborative open-source system with comprehensive One-Stop-Shop for all citizen related information and services, providing unified access to multiple services and facilitating electronic payments for remitting all service fee defined by Government.

The main features of the portal

- Unique **SMART ID** to farmers
- Bi-lingual Farmer portal with mobile APP
- Quality based Milk Price Chart
- Real-time Data Capture of Sales and Procurement of Milk /Cattle Feed/ Mineral Mixture and all other products
- Electronic Accounting System in Dairy Cooperatives aiming for Paperless Offices
- Grievance redressal
- On-time settlement Analysis & Reports
- On boarding schemes without filing application
- Avail services by single click without submitting application with Self declaration
- Work flow engine
- Role based dashboard
- E-dbt and Integration with Treasury system for DBT
- Portlet for all stakeholders
- DSC, BAR CODE, QR CODE, Hand Held Device, NIC e-SIGN Integration
- Self Registration facility for farmer
- Declaration of land, livestock and fodder Cultivation details by Farmers
- Digitally Signed Certificates
- Alerts on Pending Task and Delayed Task for officers
- Transparency, cashless, paperless

The objective of this document is to provide a guideline for dairy farmer on registration and profile creation process.

### Prerequisites

- Internet connectivity
- Valid Aadhaar number

## 2. How to Access Portal

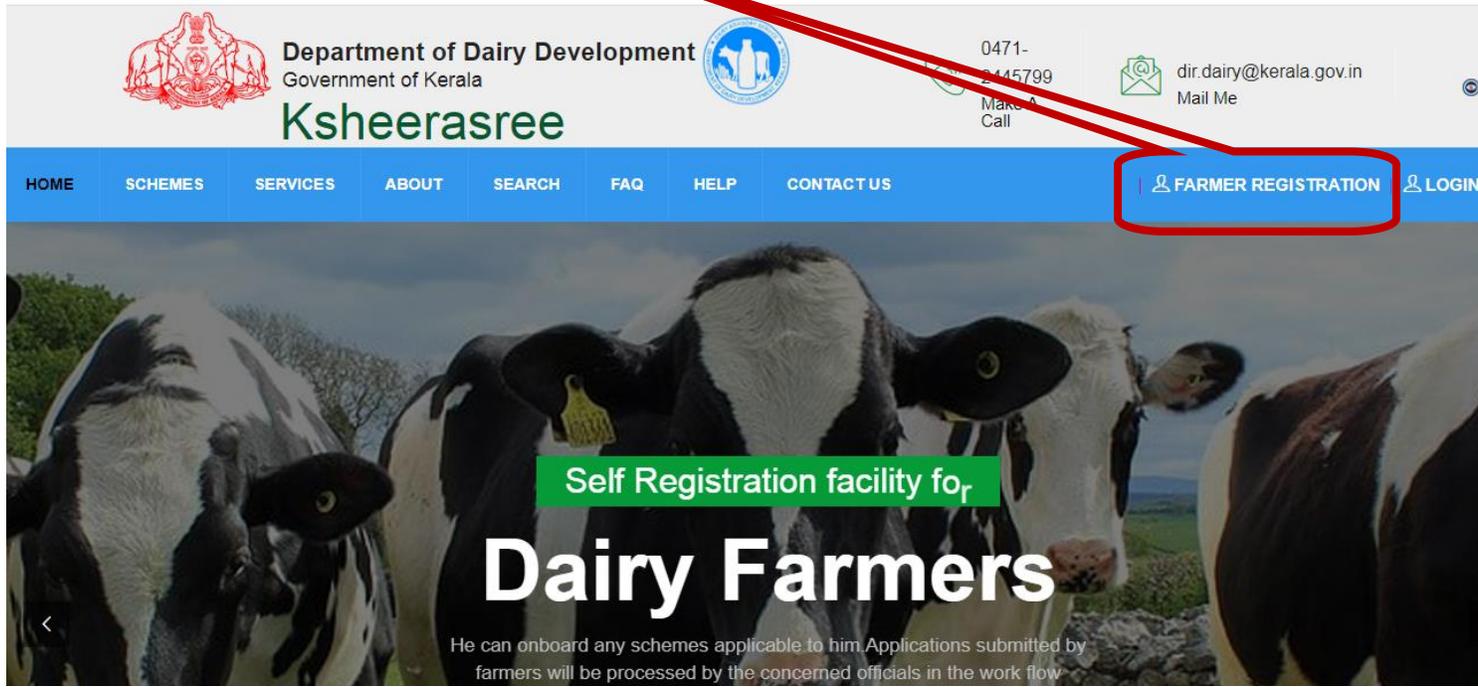


(Figure 1: Portal Home Page)

The backbone of the Ksheerasree application is the registered farmer’s data. It can be created by the Self- registration by Farmers.

### 3. How To Do Registration

- Click on the **FARMER REGISTRATION** option on the top right corner of the home page.



(Figure 2: Home screen Farmer Registration Button)

- While clicking the farmer registration, the following login interface will be displayed for Login/Sign Up into the Ksheerasree portal as shown below.

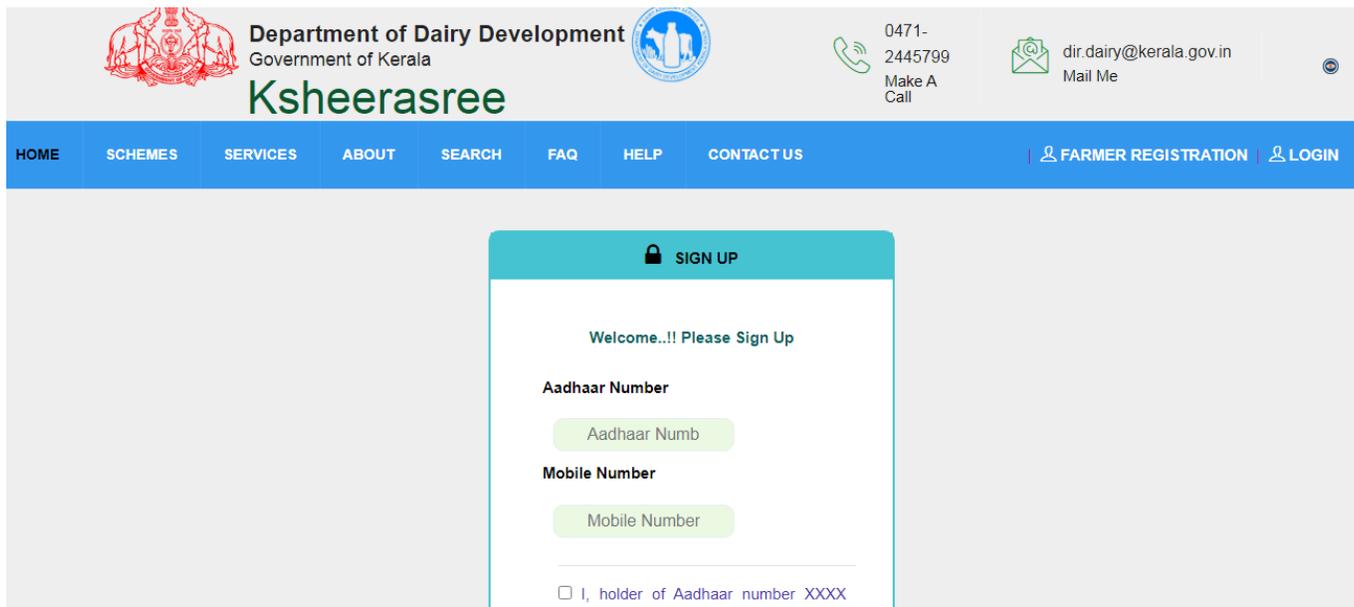
**SIGN UP**

On Successful registration of a Farmer, a **SMART ID** will be generated by system which can be used by the Farmer to Login to the Ksheerasree.

In order to generate the **SMART ID**, the Farmer has to Sign up into the system with his Aadhaar No. and Mobile No. and complete the Profile entry.

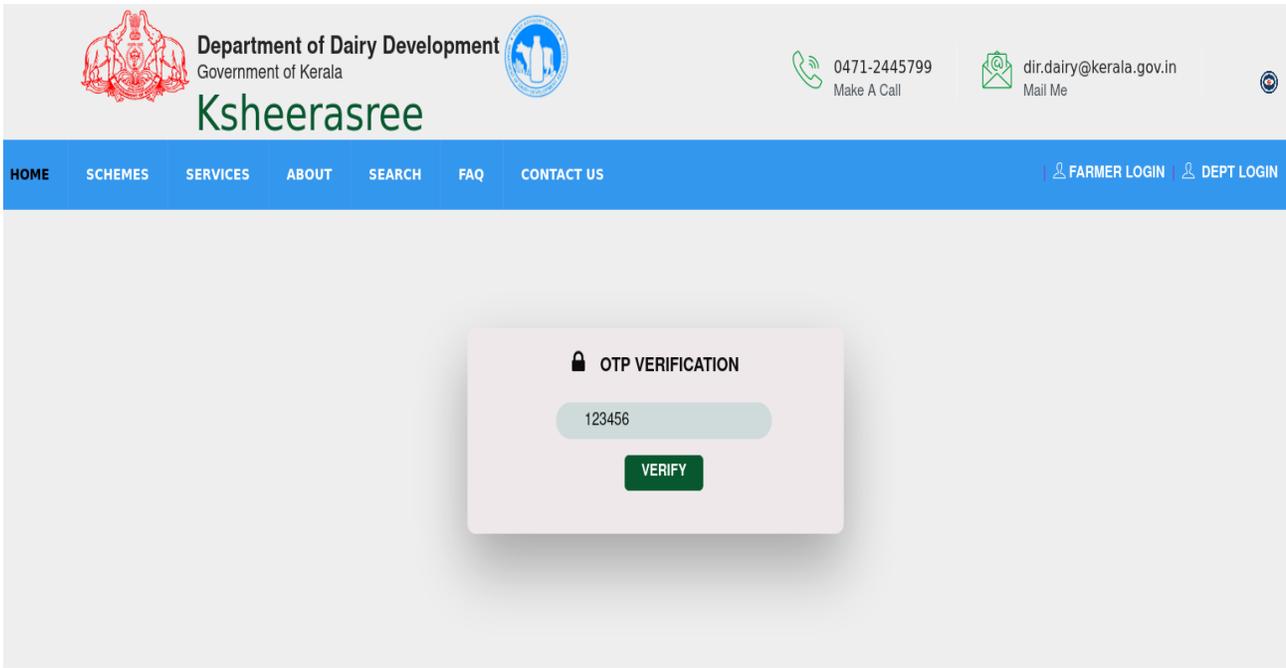
After completion of the Profile entry, the details are submitted to the system to generate the **SMART ID**. Till the **SMART ID** is generated the farmer can use his/her Aadhaar No. & Mobile No. to Sign Up and complete the registration process.

For new registration, farmer has to click the <Farmer registration> button in the login page above (Figure 2), and the user will be redirected to a page as shown in the figure 3 below:



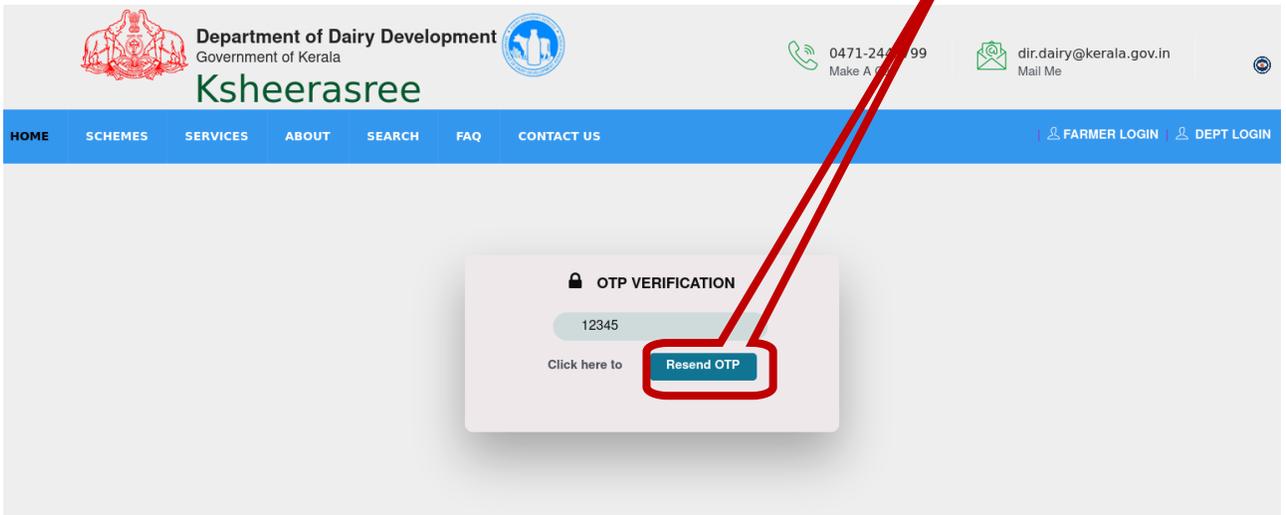
(Figure 3: Farmer Sign up Page)

A user can register only once using the same Aadhaar number. One Time Passcode is sent to the farmer’s registered mobile number. User has to enter the OTP and press verify button.



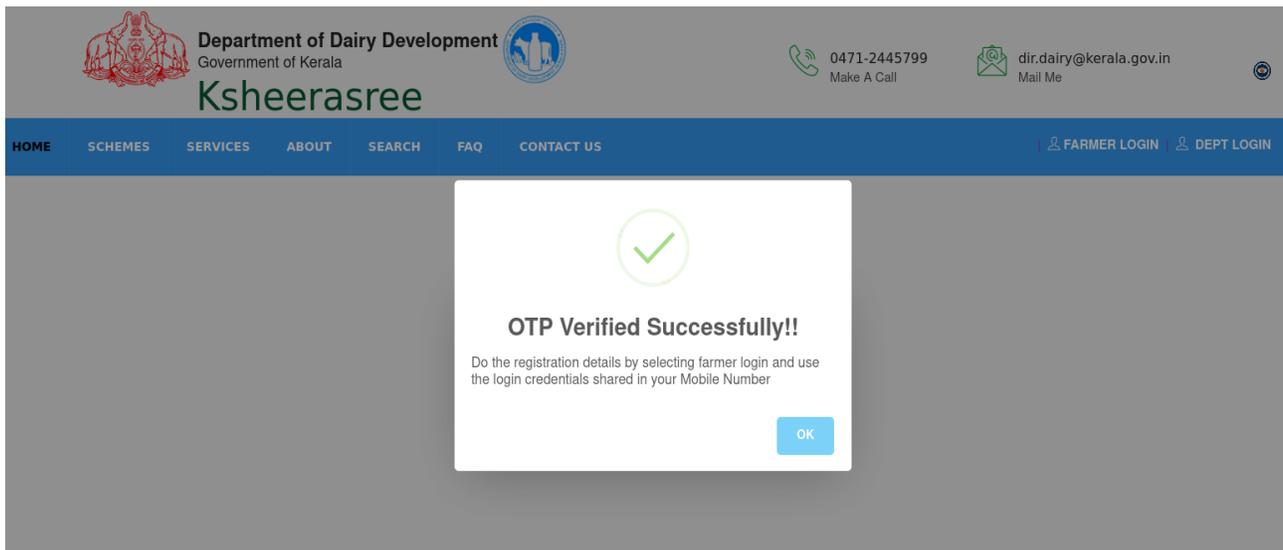
(Figure 5: OTP entry)

If the user has entered a wrong OTP, the system will ask to click resend OTP button for the user to proceed with the registration process.



(Figure 6: Resend OTP)

After entering the valid OTP, the following screen will be displayed. Then press the OK button.



(Figure 7: Successful OTP Verification)

(If the OTP validation fails then only show the alert. Otherwise proceed directly to Profile entry page till the **SMART ID** is generated.)

Once successfully verified, user will be redirected to the farmer profile page for creating his profile.





**Department of Dairy Development**  
Government of Kerala





[Home](#)

PROFILE
\* FIELDS ARE MANDATORY

Enter DBTcode if available, Otherwise proceed with Registration

First Name \*(Max 50 characters)

Last Name

Date Of Birth \*

Gender \*

-- Select --

Religion \*

-- Select--

Community \*

-- Select--

Name Of Father

Name Of Mother

Marital Status

-- Select --

Qualification

-- Select--

Occupation

-- Select --

Email Address

Mobile Number \*

9656628095

Aadhaar Number \*

\*\*\*\*\*

RationCard Number \*(10 digits)

Fetch from PDS

Farmer Type \*

-- Select --

Annual Income (Rs.) \*

No Of Family Members

Personal Identification Mark

Upload Photo \*

No file chosen

(Upload max size 1MB )  
File formats:png, jpeg, jpg)

Farmer Group

-- Select --

Source Of Income

-- Select --

BANK ACCOUNT DETAILS

IFSC Code \*

Bank Name \*

Bank Branch \*

MICR Code \*

Account No \*

COMMUNICATION ADDRESS

House Name \*(Max 50 characters)

Pincode \*(6 digits)

Address \*(Max 300 characters)

State \*

KERALA

District \*

-- Select --

Taluk \*

-- Select --

Village

-- Select --

Local Body Type \*

-- Select --

Desu \*

-- Select --

Local Body \*

-- Select --

Ward

-- Select --

FARMER CONSTITUENCY

Assembly Constituency

Select

Parliament Constituency

THIRUVANANTHAPURAM

Would you like to be a Society Member \*

Yes
  No

(Figure 8: Farmer Profile Creation)

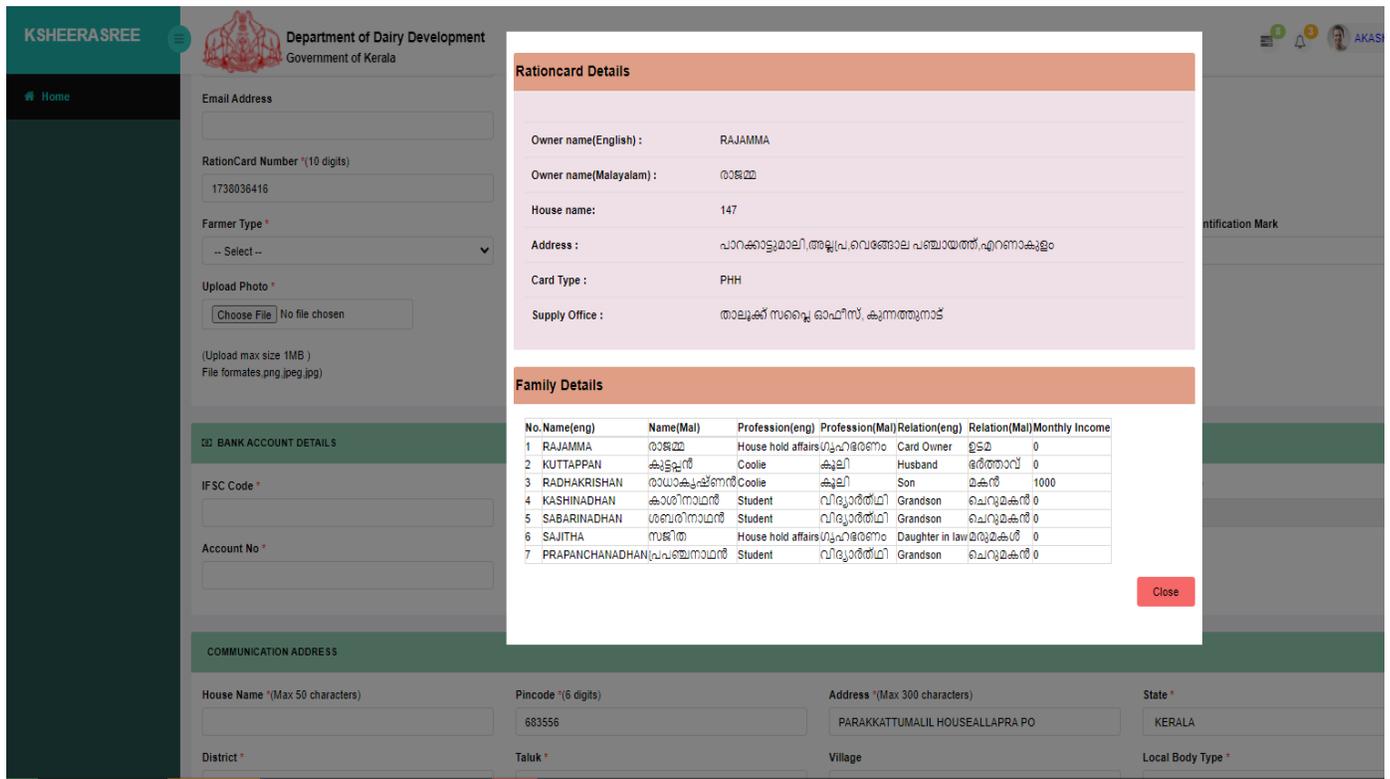
The farmer can create his profile with minimum mandatory parameters like Gender, Monthly income, Bank account details and Communication details etc. The user is expected to enter all the parameters marked as “\*”. Also, farmer can chose whether he would like to become the member of a Dairy cooperative society or not.

When giving DBT Code and ok , farmer details will be fetched and shown in the registration form.

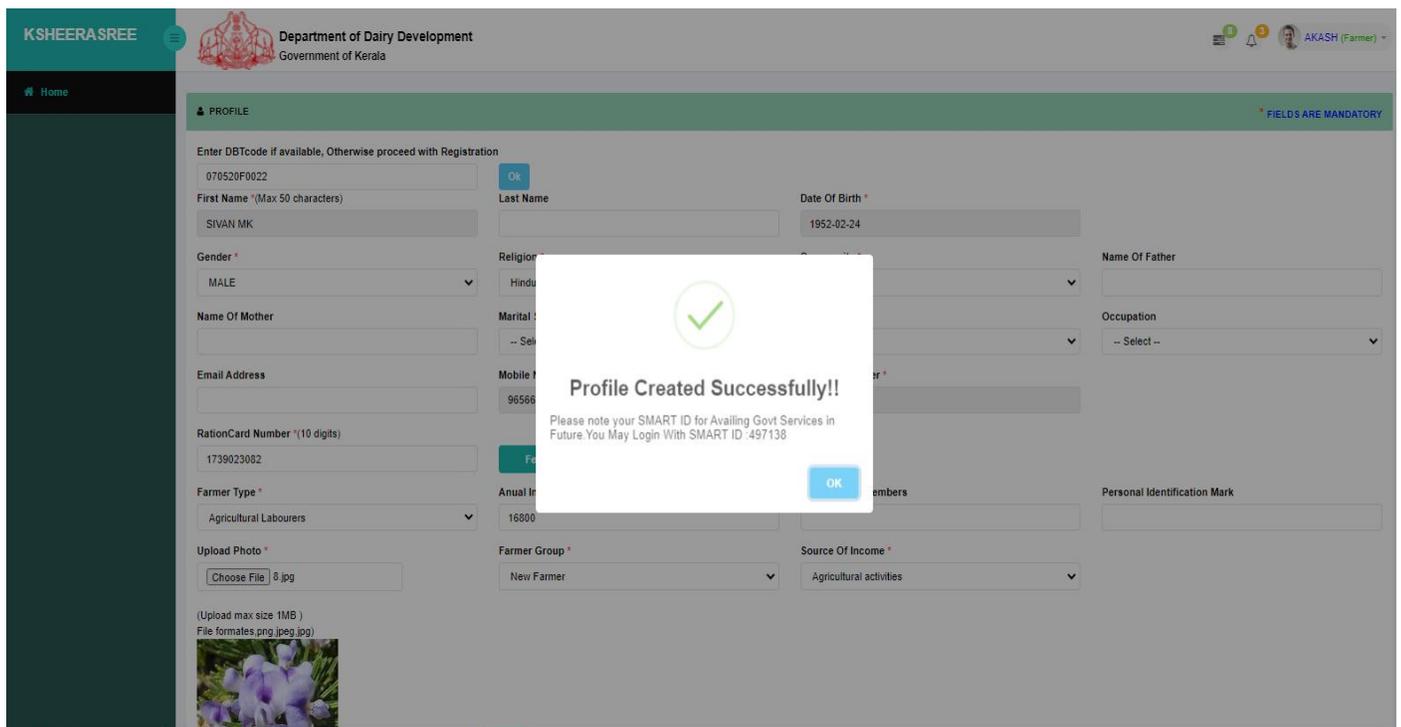
The screenshot shows the 'PROFILE' section of the registration form. At the top, there is a header for 'KSHEERASREE Department of Dairy Development Government of Kerala'. Below this, a text input field contains '071501F0001' and a blue 'Ok' button is highlighted with a red box. A red arrow points from the text above to this button. The form contains various fields: First Name (K KUTTAPPAN), Last Name, Date Of Birth (1945-01-01), Gender (MALE), Religion, Community (SC), Name Of Mother, Marital Status, Qualification, Occupation, Email Address, Mobile Number (9656628095), Aadhaar Number, RationCard Number (1738036416), Farmer Type, Annual Income (Rs.) (12000), No Of Family Members, Personal Identification Mark, and an Upload Photo section with a 'Choose File' button. A 'Fetch from PDS' button is also visible below the RationCard Number field.

This screenshot shows the same registration form, but with the 'Fetch from PDS' button highlighted by a red box. A red arrow points from the text above to this button. The form fields are the same as in the previous screenshot, but the 'Ok' button is no longer highlighted. The 'Fetch from PDS' button is located below the RationCard Number field.

While clicking 'fetch from POS', Family details and Monthly income will be fetched from the ration card.



After entering the details, he can press submit button for creating **SMART ID** for availing Government benefits. Once submitted, system will generate and display **SMART ID** as shown in following screen.



(Figure 9: SMARTID generated)

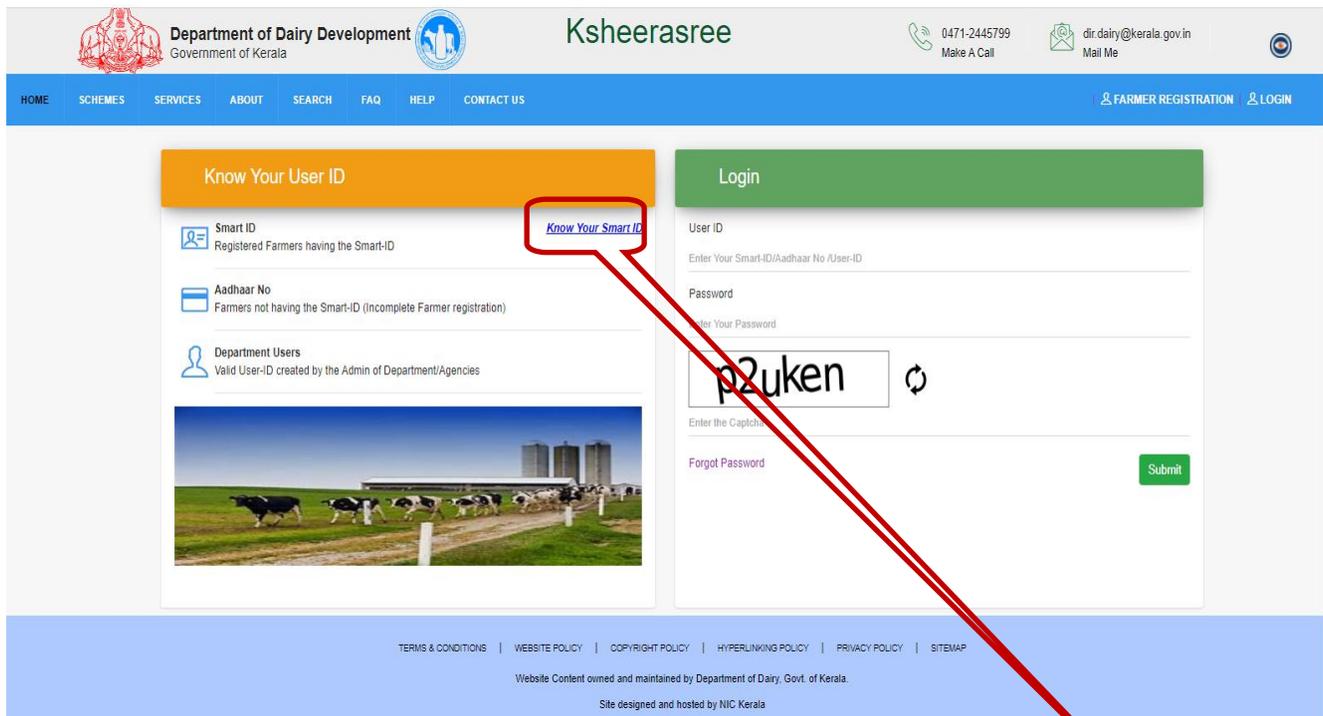
Once **SMART ID** is created, user can logout and again login using the system generated **SMART ID** as username and password for entering his accessory profile details like affidavit, family details, nominee details, field knowledge and details about his assets.

## 4. How To Sign In

- Click on the **LOGIN** option on the top right corner of the home page.



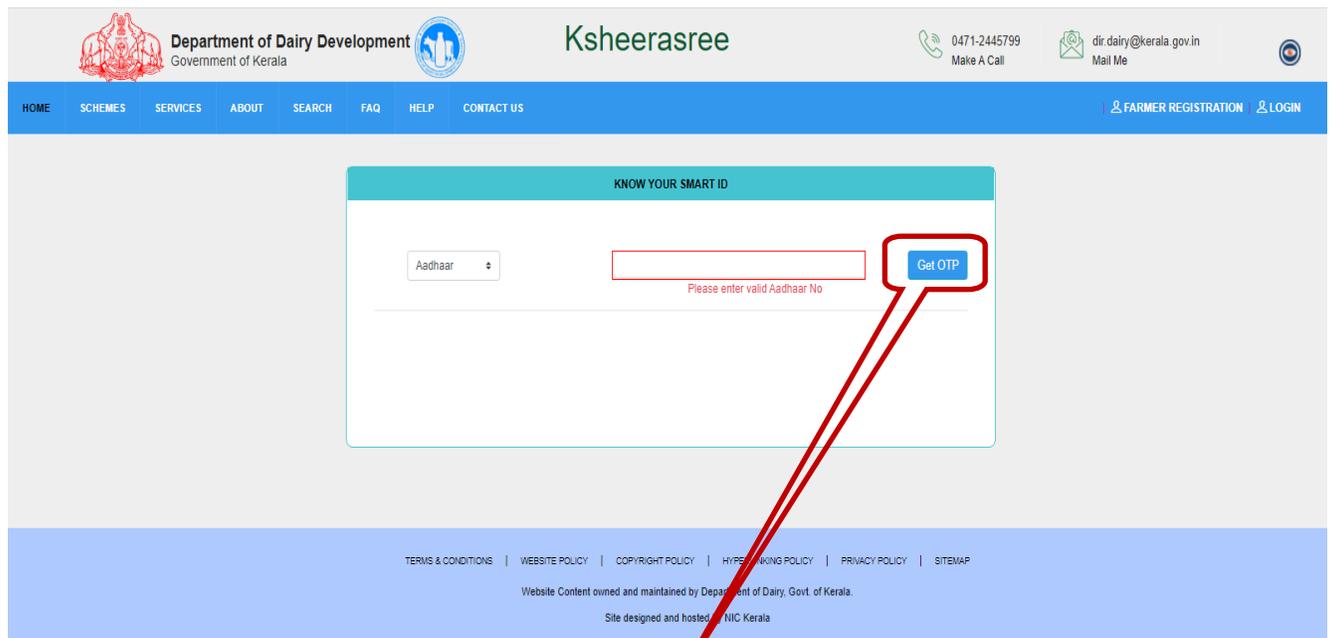
- While clicking the Login, the following login interface will be displayed



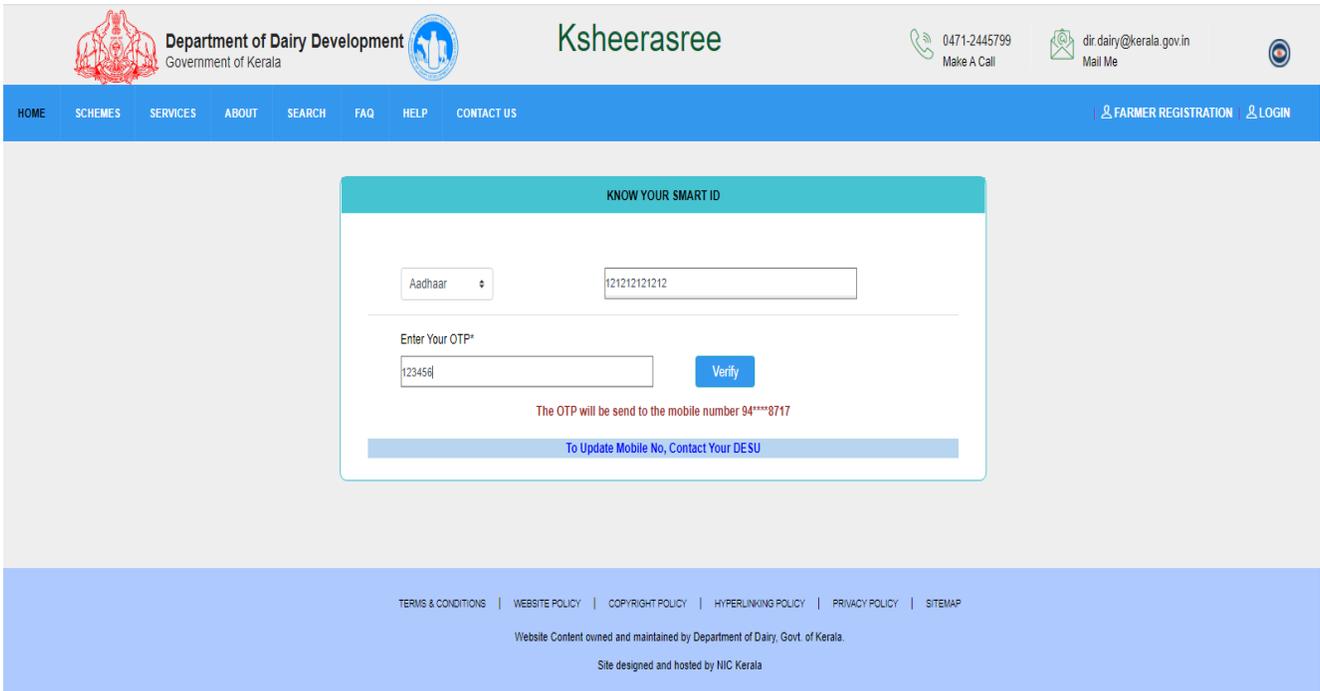
The user can login using the **SMART ID** and password.

If the user forgot his smart id he can get the smart id by clicking on **Know Your Smart Id** option on the left of login page.

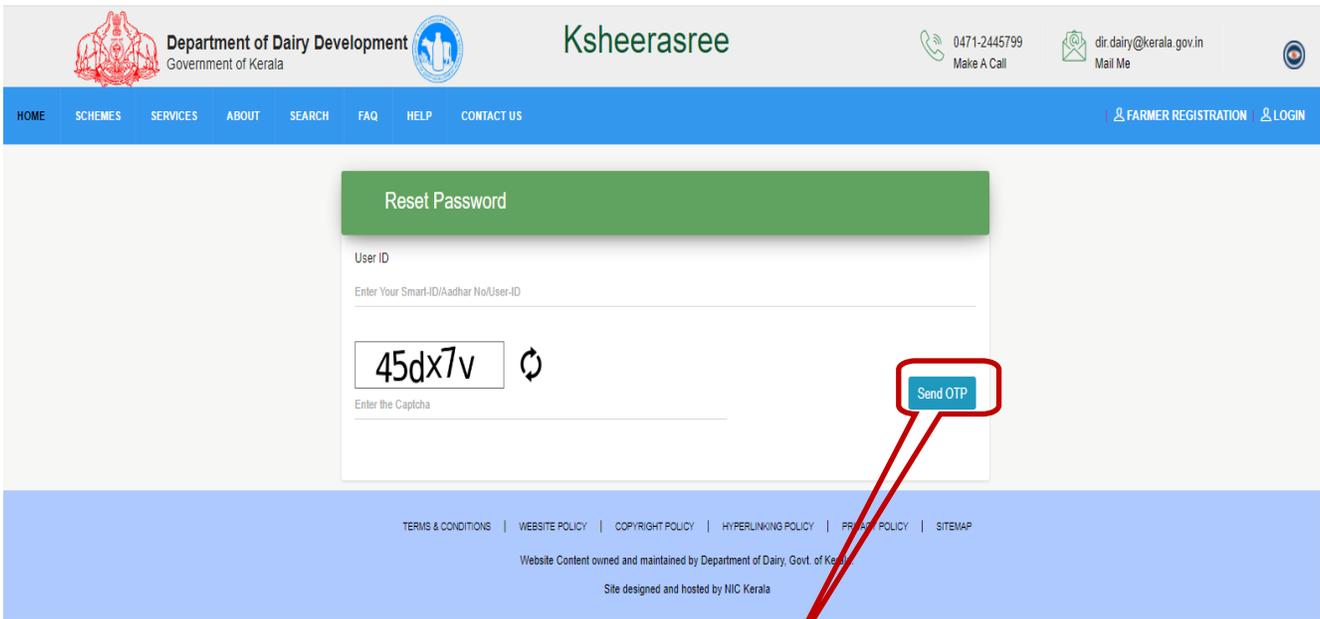
- While clicking the Know Your Smart Id, the following login interface will be displayed



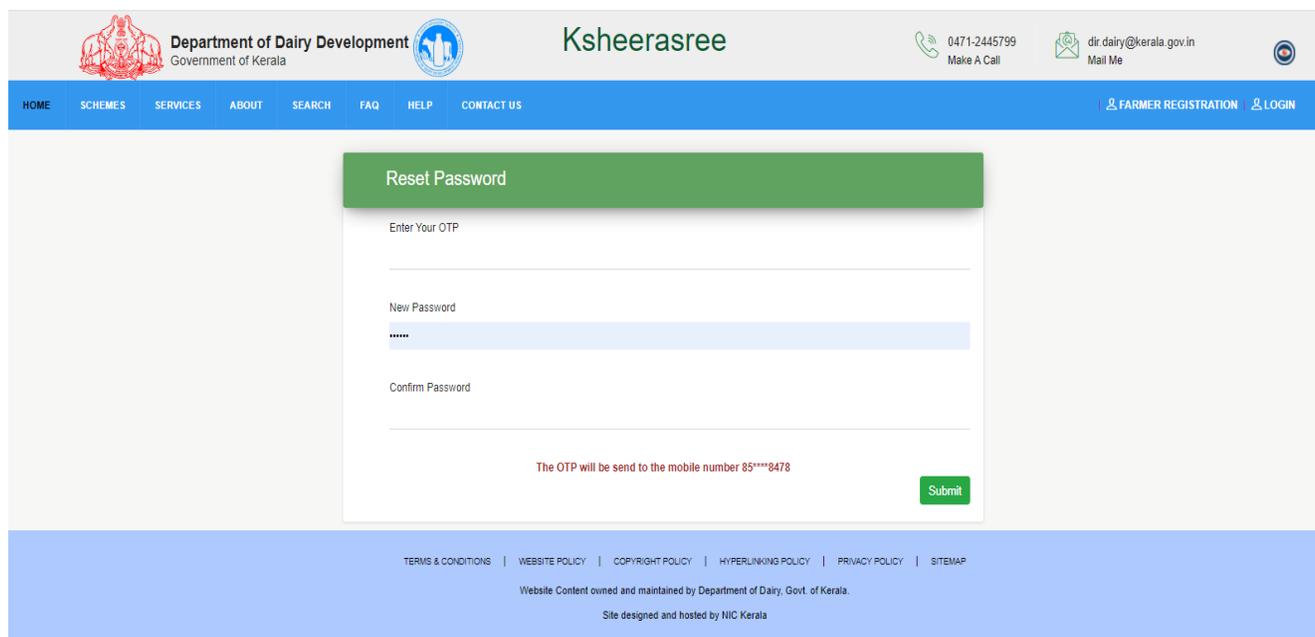
While clicking on Get OTP, A new interface will be shown as follows



If the user forgot his password, he can generate new password by clicking on forgot password option in the login page.



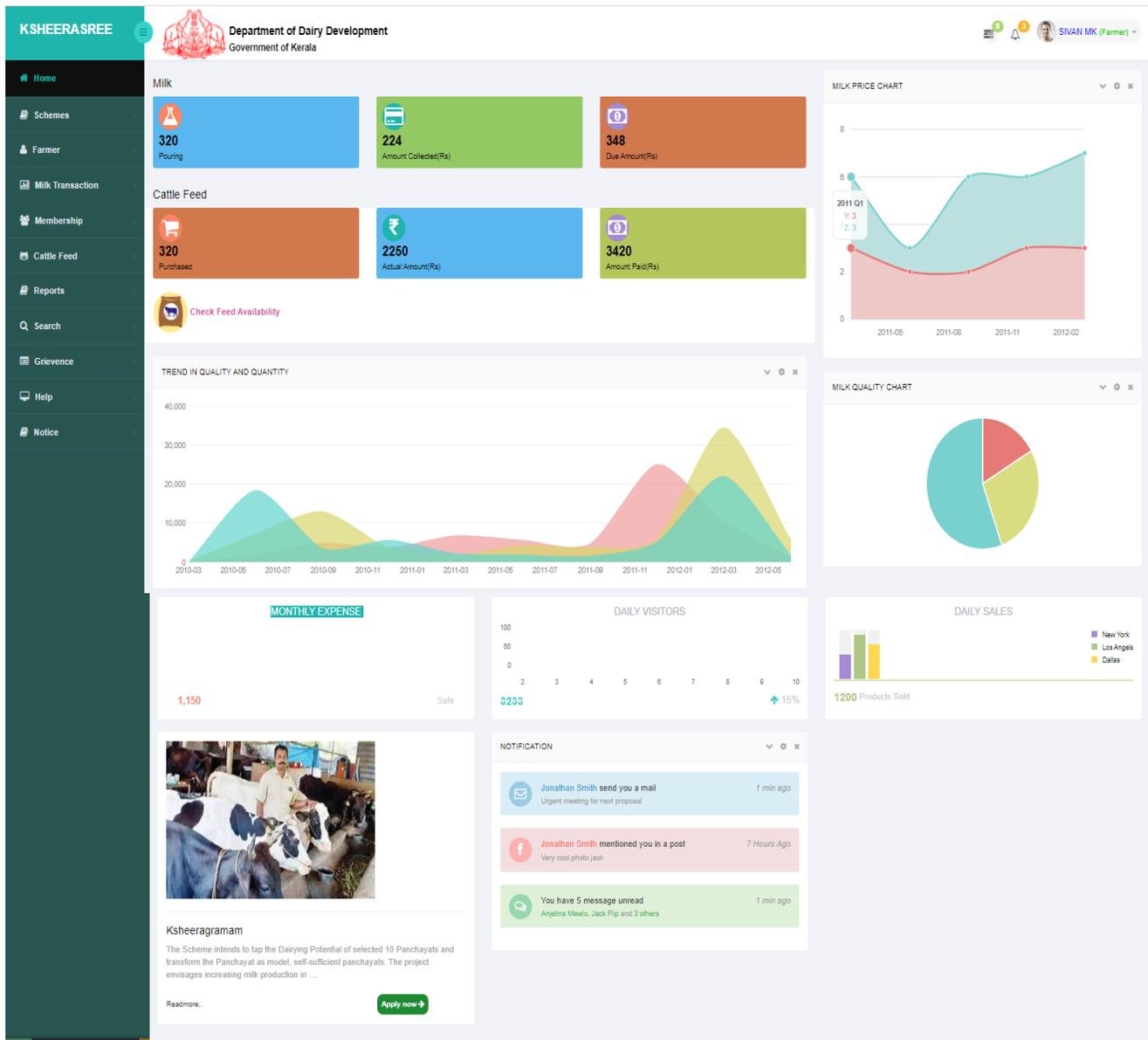
While clicking on Send Otp button , an otp will send to the corresponding mobile number and a new interface for create new password is opened.



Here your can reset their new password.

After logging in using **SMART ID** as username, farmer can access his services.

The following is the landing page of farmer portal.



(Figure 10: Farmer Centric Dashboard)

## 5. Farmer

### 5.1 My Profile

For creating his profile, he has to select my profile from the farmer menu.

While clicking the **My profile**, the following functionalities will be displayed as tabs.

#### a. Profile

While clicking the **profile tab** the following interface will be displayed to capture the details

The screenshot displays the 'My Profile' page in the KSHEERASREE application. The left sidebar contains a menu with 'My Profile' circled in red. The main content area features a pink header with the title 'PROFILE' and an 'Edit' button. Below the header, there are several input fields for user details:

DBT Code	SMART ID	Name	Date Of Birth
<input type="text"/>	<input type="text" value="497241"/>	<input type="text" value="AKASH"/>	<input type="text" value="23-11-2000"/>
Gender	Religion	Community	Marital Status
<input type="text" value="MALE"/>	<input type="text" value="Hindu"/>	<input type="text" value="OBC"/>	<input type="text"/>
Name Of Father	Name Of Mother	No Of Family Members	RationCard Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="1212121212"/>
Aadhaar Number	Mobile Number	Educational Qualification	Monthly Income
<input type="text" value="XXXX-XXXX-XXXX"/>	<input type="text" value="8547008478"/>	<input type="text"/>	<input type="text" value="100000"/>
Farmer Type	Farmer Group:	Monthly Income Source:	Email Address
<input type="text" value="Agricultural Labourers"/>	<input type="text" value="New Farmer"/>	<input type="text" value="Agricultural activities"/>	<input type="text"/>
Personal Identification Mark	Photo:		
<input type="text"/>			

(Figure 11: Farmer My Profile)

**b. Affidavit**

**KSHEERASREE** Department of Dairy Development  
Government of Kerala

Home Farmer Milk Transaction Cattle Feed Reports Search Grievance Help Notice

Profile Affidavit Loan Insurance Family Nominee Knowledge

**Affidavit**

**SMART ID** 193529

**SOCIETY NAME** DEEPTHIGIRI KSHEEROLPADAKA SAHAKARANA SANGAI

-> Whether already a member of this society?  Yes  No

-> Whether farmer would like to remain as non-member?  Yes  No

-> Are you a member of another society?  Yes  No

-> Whether farmer is willing to pour milk?  Yes  No

-> Undertaking that he/she is ready to become a member of Fund Board?  Yes  No

-> Undertaking that farmer is willing to comply to the byelaw and Kerala Cooperative Societies Act 1969  Yes  No

-> Are you ready to become a nominal member?  Yes  No

Save Refresh

(Figure 12: Affidavit)

While clicking the affidavit, the farmer is asked the following questions:

- Whether **already member of a society**.
- If farmer chooses yes, then questions such as whether he would like to **pour milk, become a fund board member, is willing to comply byelaw**, are asked.
- If farmer chooses No, then he is asked whether he is a member of any other society.

If Yes, society details including membership number is asked and system will prompt that the user can only become a nominal member of the society

After answering the affidavit questions, then user can click on the **save** button to save the affidavit declaration form. If farmer is willing to become a **nominal member**, then he should pay the nominal fee as per Govt order by clicking the button **Click To Pay**.

(Figure 13: Affidavit Nominal Fee Payment)

### c. Loan

The screenshot shows the 'Loan Details' form in the KSHEERASREE application. The header includes the KSHEERASREE logo, Department of Dairy Development, Government of Kerala, and user profile 'AKASH (Farmer)'. The left sidebar contains navigation options: Home, Schemes, Farmer, Milk Transaction, Membership, Cattle Feed, Reports, Search, Grievance, Help, and Notice. The main content area has tabs for Profile, Affidavit, Loan, Insurance, Family, Nominee, and Knowledge. The 'Loan' tab is active. The form fields are: SMART ID (497241), Loan Date (11/04/2021), Bank Name (CENTRAL BANK OF INDIA), Branch Name (THIRUVANANTHAPURAM), Loan Amount (200000), Loan Purpose (Purchase of Livestock), and a File upload field (Choose File | No file chosen). A 'Save' button is located at the bottom right. Below the form is a 'Display' section with a search bar and a 'Filter' button. A message 'No Data Found' is displayed at the bottom.

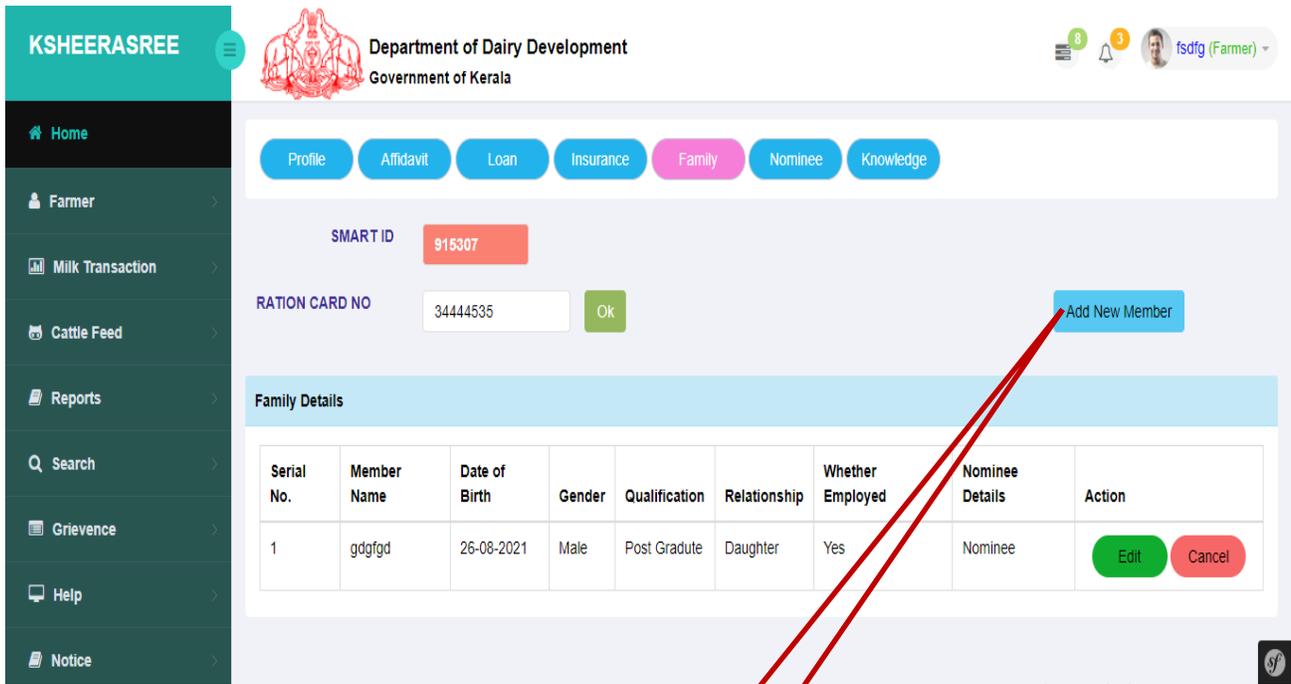
(Figure 14: Farmer Loan Details)

### d. Insurance

The screenshot shows the 'Insurance Details' form in the KSHEERASREE application. The header includes the KSHEERASREE logo, Department of Dairy Development, Government of Kerala, and user profile 'SIVAN MK (Farmer)'. The left sidebar contains navigation options: Home, Schemes, Farmer, Milk Transaction, Membership, Cattle Feed, Reports, Search, Grievance, Help, and Notice. The main content area has tabs for Profile, Affidavit, Loan, Insurance, Family, Nominee, and Knowledge. The 'Insurance' tab is active. The form fields are: SMART ID (49743B), Insurance Type (Calamity Disaster coverage), Company Name (Oriental Insurance), Insured Amount (50000), Policy No (4552), Policy Amount (500000), and Policy Date (11/04/2021). A 'Save' button is located at the bottom right. Below the form is a 'Display' section with a search bar and a 'Filter' button. A message 'No Data Found' is displayed at the bottom.

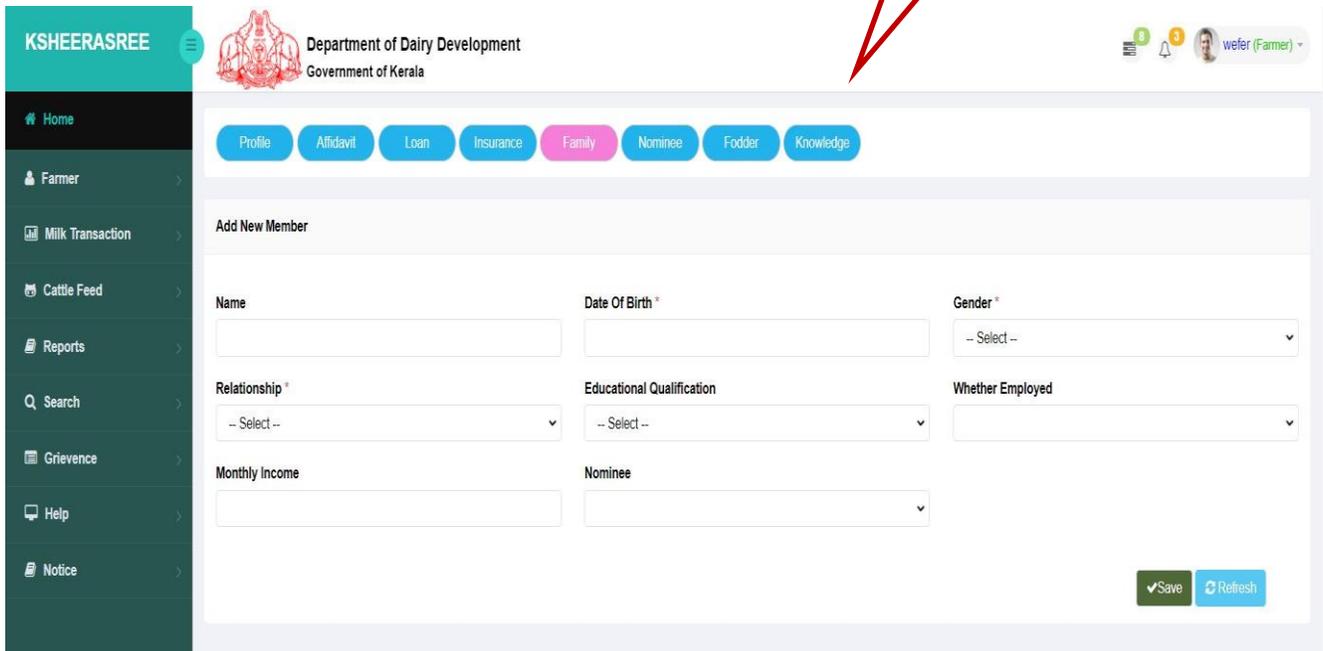
(Figure 15: Insurance Details)

e. Family



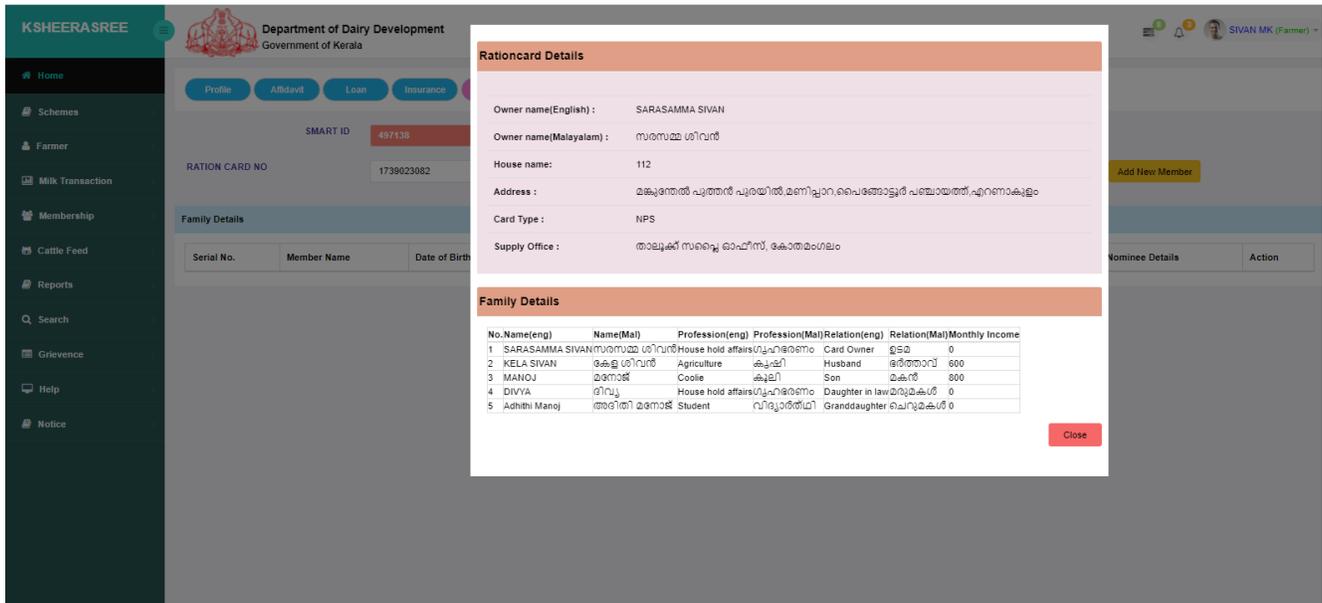
(Figure 16: Family details)

Family details can be captured by using the option either using open API to fetch data from the PDS system or by clicking **Add new member** button, the following interface will be displayed.



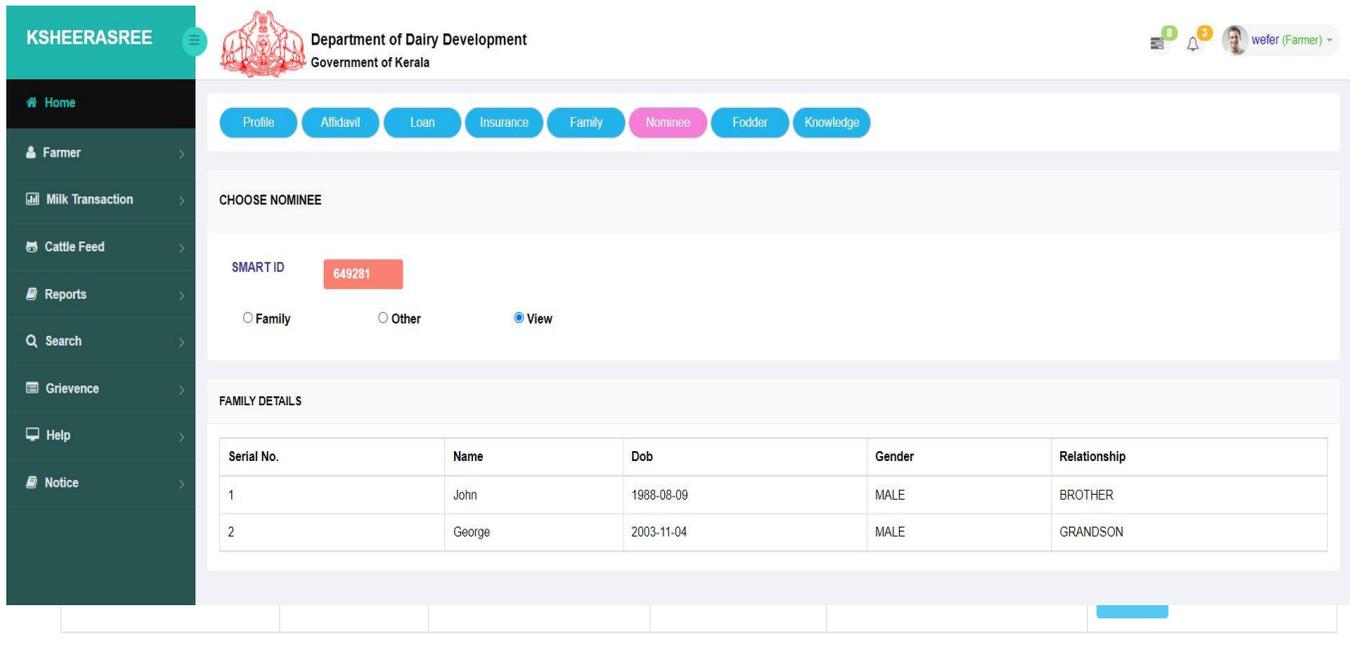
While giving ration card number family details will be shown as popup.

(Figure 17: Add new member)



(Figure 18: View Family Nominee Members)

**f.Nominee**



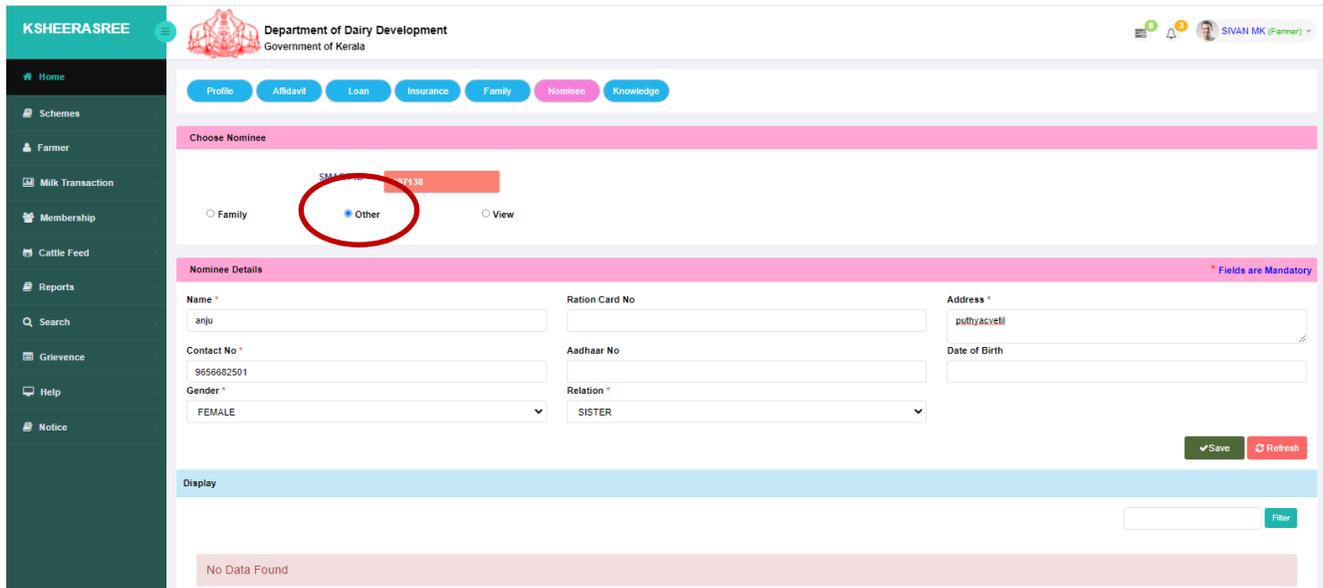
While clicking the nominee button , the following options will be displayed.

(Figure 19: Add Nominee Members)

**Family** – viewing family members with nominee.

**Other** - for adding nominee other than family members

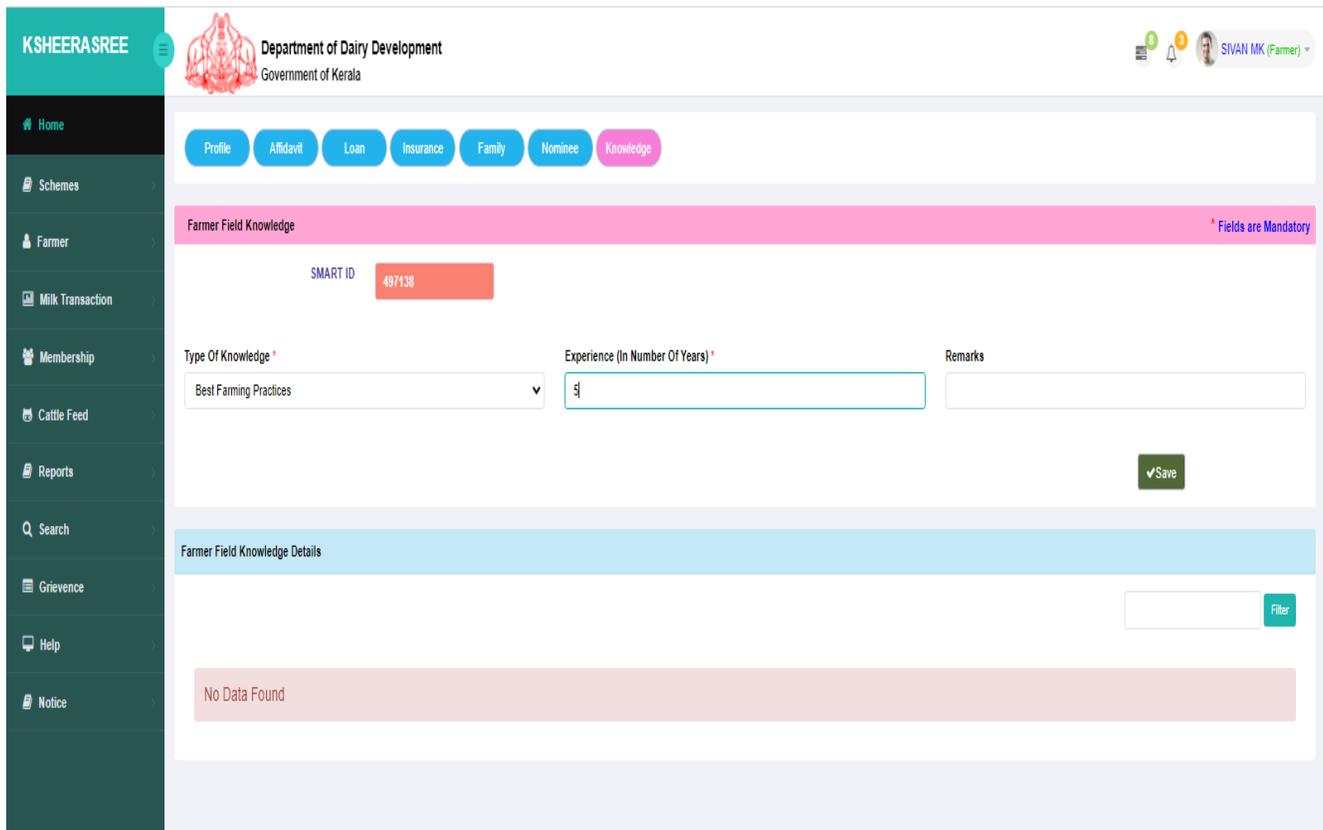
**View** – view all nominee members



(Figure 20: View Nominee Members)

### g. Knowledge

This option is updating the field experience / knowledge.



(Figure 21: Field Knowledge)

## 5.2 My Assets

While clicking, the My Assets, the following interface will be displayed.

### a. Land

The screenshot shows the 'My Land Details' form in the KSHEERASREE application. The 'Land' tab is selected in the top navigation bar. The form contains the following fields and values:

- SMART ID: 497138
- Land Type: Leased
- District: THIRUVANANTHAPURAM
- Taluk: Nedumangad
- Village: Karuppur
- Block: 037
- Survey No: 22
- SubSurvey No: (empty)

Buttons include 'Fetch from Relis', 'Save', and 'Filter'. A 'No Data Found' message is shown at the bottom of the form area.

(Figure 22: Farmer Assets)

System will do validation of survey no and sub survey no. with land record system

**b. Fodder**

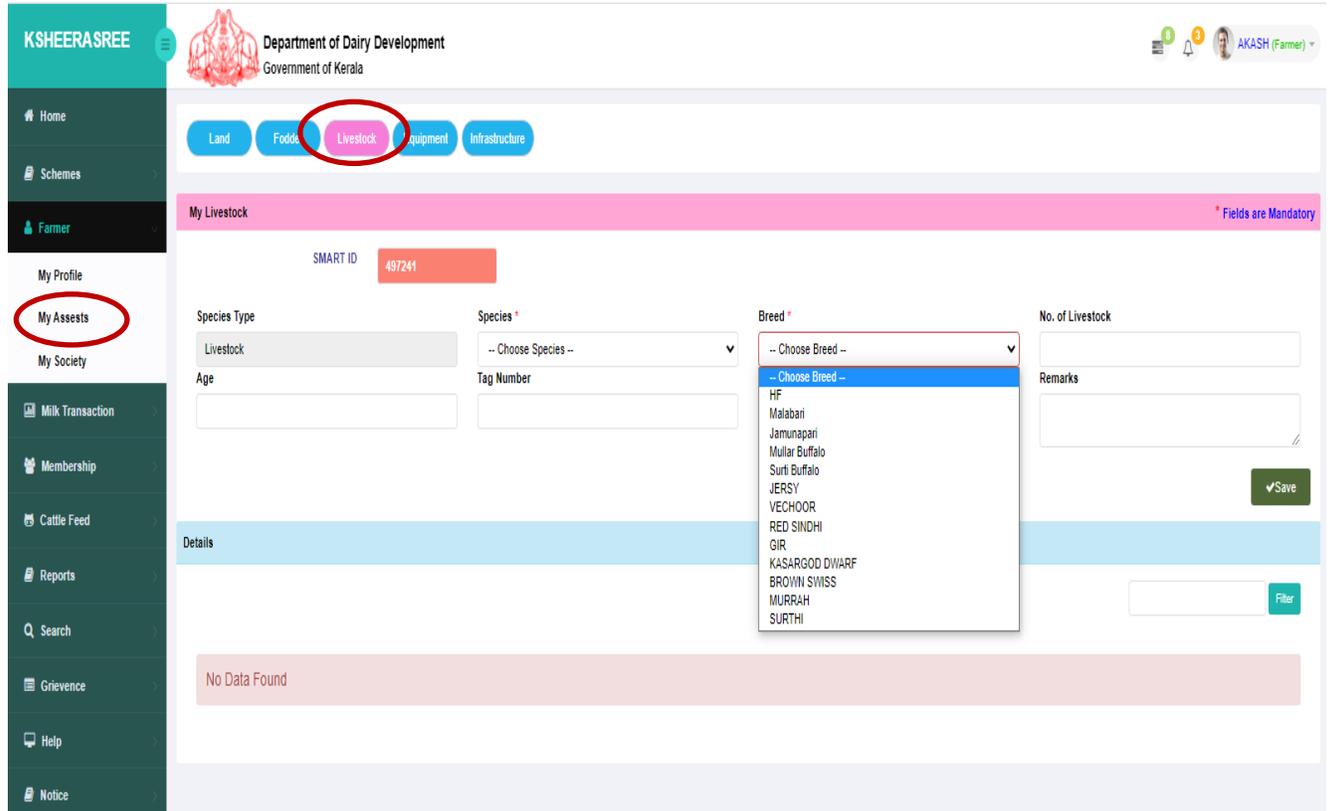
This option will add fodder details by adding land owned type ,fodder type and area of cultivation.

The screenshot displays the 'Fodder Cultivation Details' page in the KSHEERASREE application. The header includes the KSHEERASREE logo, the Department of Dairy Development logo, and the text 'Department of Dairy Development Government of Kerala'. The user's name 'AKASH (Farmer)' is visible in the top right corner. A navigation menu on the left lists various options, with 'My Assesst' circled in red. The main content area features a 'Fodder Cultivation Details' form with the following fields: SMART ID (497241), Land Owned/Leased (dropdown menu), Fodder Type (dropdown menu), Area of Cultivation (hectares) (text input), Date of Cultivation (text input), Expected Yield (In Rs) (text input), and Actual Yield (In Rs) (text input). A 'Save' button is located at the bottom right of the form. Below the form is a 'Display' section with a search filter and a 'Filter' button. A 'No Data Found' message is displayed in a light red box at the bottom of the page.

(Figure 22: Fodder Cultivation Details)

**c. Livestock**

This option will add livestock details by adding species type, species name, Breed and number of livestock.



(Figure 23: Livestock details)

### d. Equipment

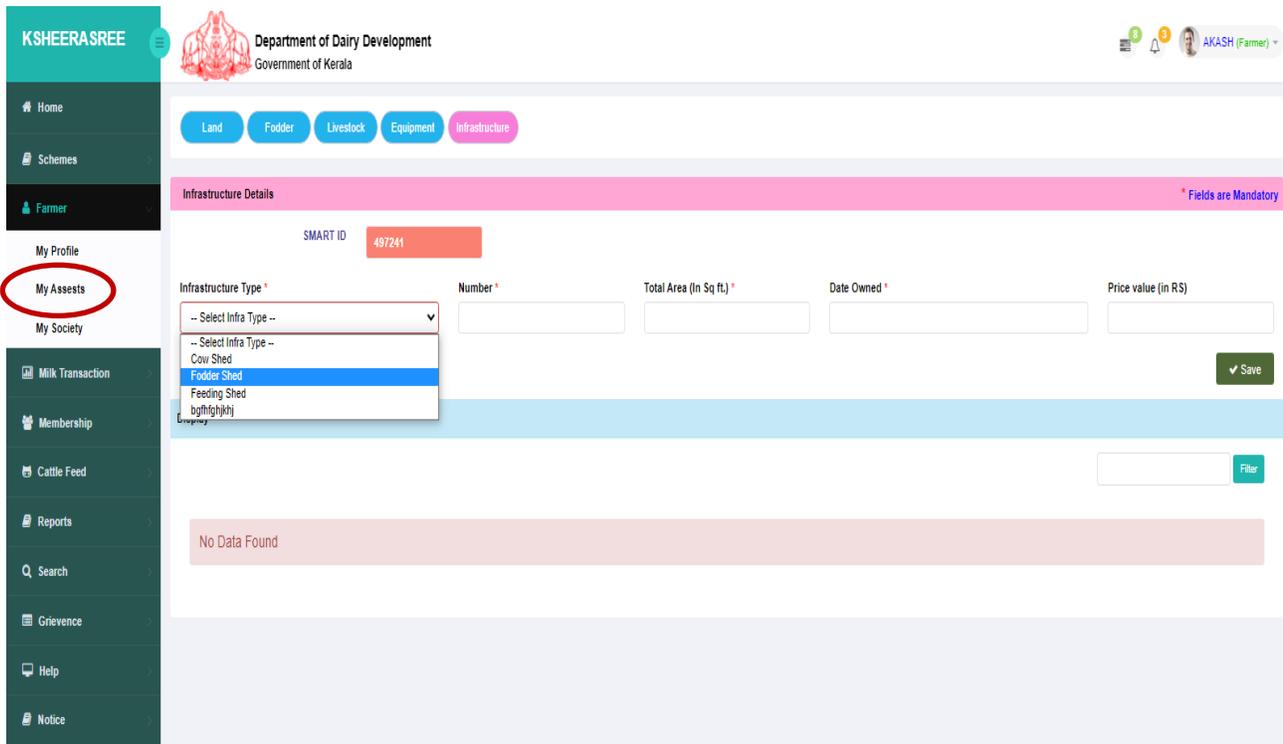
This option add equipment details by adding equipment type, no of equipment's, purchase amount etc.

The screenshot shows the KSHEERASREE web application interface. At the top, the logo and name 'KSHEERASREE' are on the left, and the 'Department of Dairy Development Government of Kerala' logo is in the center. On the right, there are notification icons and a user profile for 'M KASTHURI (Farmer)'. A navigation bar contains buttons for 'Land', 'Fodder', 'Livestock', 'Equipment' (circled in red), and 'Infrastructure'. A sidebar on the left lists menu items: Home, Farmer, Milk Transaction, Cattle Feed, Reports, Search, Grievance, Help, and Notice. The main content area is titled 'Equipment Details' and contains a form with the following fields: SMART ID (205567), Equipment Type (dropdown menu with options: -- Select Equipment Type --, Milking Machines, Farm Machinery, Milk Analyser, Weighing Machine), No of Equipments (input field), Equipment Spec no (input field), Purchase Amount (in RS ₹) (input field), Dealer Name (input field), AMC Period (in years) (input field), and Type of Purchase (dropdown menu with option: Self). At the bottom right, there are 'Save' and 'Refresh' buttons.

(Figure 24: Equipment Details)

### e. Infrastructure

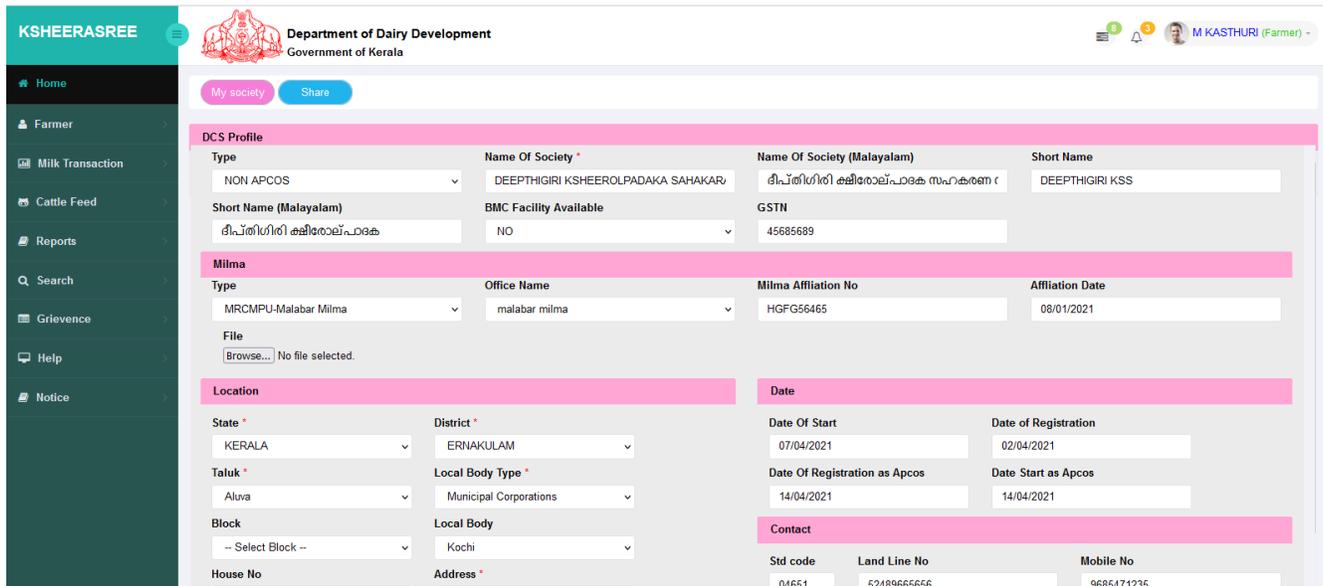
Farmers can insert infrastructure details by entering infrastructure type, total area and number.



(Figure 25: Infrastructure Details)

### 5.3 My Society

a. My society - Farmer can view his society profile.



(Figure 26: My Society)

b. Share

The farmer can view the share details while updated at the time of becoming member.

The screenshot displays the 'My Society' page in the KSHEERASREE application. The top header shows the KSHEERASREE logo and the Department of Dairy Development, Government of Kerala. A user profile for 'ammu (Farmer)' is visible in the top right. The left sidebar contains navigation items: Home, Farmer, My Profile, My Assests, My Society (highlighted with a red circle), Milk Transaction, Cattle Feed, and Reports. The main content area is titled 'Member Share Details' and features a form with the following fields:

SMARTID	Society Name	Date Of Membership	No Of Shares
517607	ABCD		

Total Share Value (In Rs)	Resolution No	Resolution Date

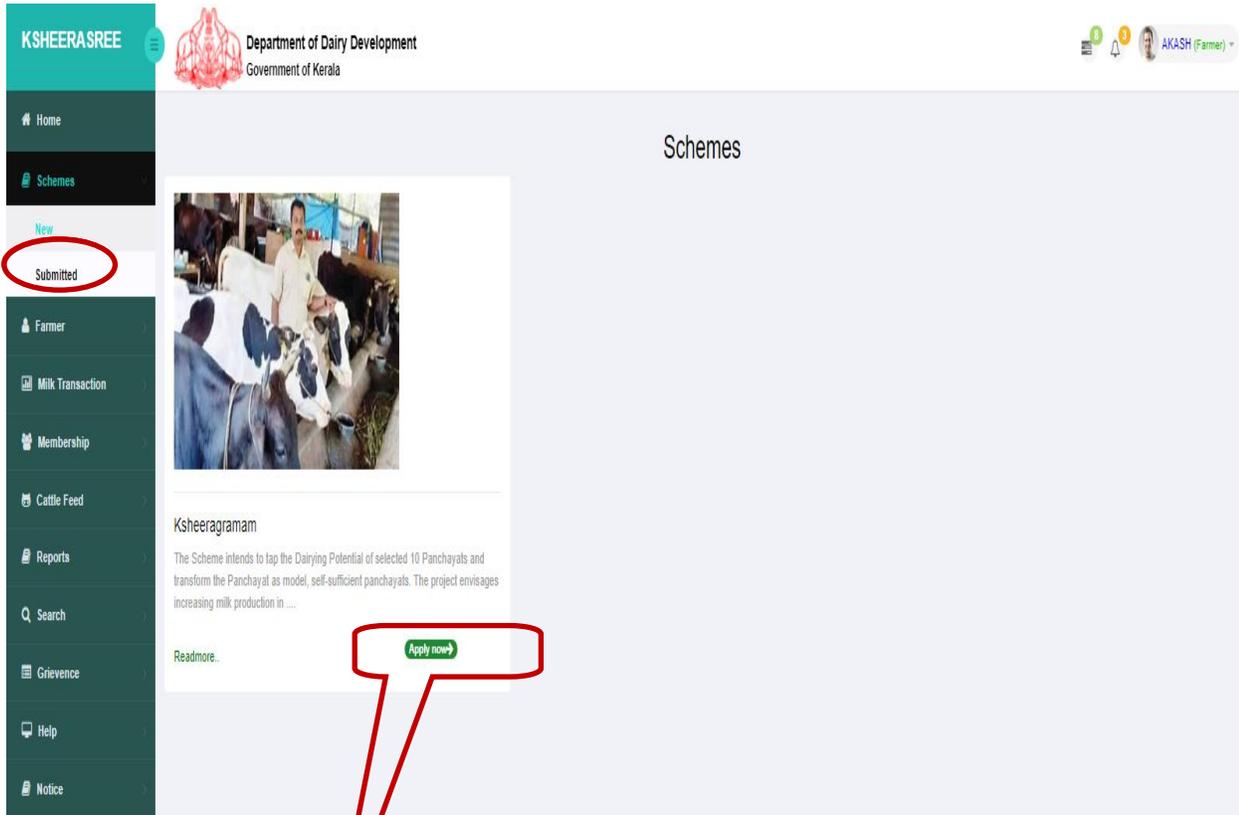
At the bottom right of the form, there are 'Save' and 'Refresh' buttons.

(Figure 27: Farmer Share Details)

## 6. Schemes

After success full completion of farmer registration, Farmers can apply the for scheme. Farmer has to choose **NEW from scheme menu**, the farmer can apply for the schemes.

### 6.1 New Scheme



(Figure 28: Apply for scheme)

While clicking on **Apply now** Button, the following interface will be displayed for the farmer to apply for the available services.

KSHEERASREE Department of Dairy Development Government of Kerala

Services -- Select your desired Service from following List.

KSHEERAGRAMAM

Service Name	RegistrationFee	Status	Eligibility	Action
Mineral Mixture	100		As per Govt. norms and Approved DPR	Apply Please submit Application before 26-11-2021(1 Days more)
Composite Dairy Unit(3 Milch Cow+ 2 Heifer)	250		As per Govt. norms and Approved DPR	Apply Please submit Application before 26-11-2021(1 Days more)
5 Cow/Bufalo Unit	250		As per Govt. norms and Approved DPR	Apply Please submit Application before 26-11-2021(1 Days more)
Two Cow/Bufalo Unit	200		As per Govt. norms and Approved DPR	Apply Please submit Application before 26-11-2021(1 Days more)
Need Based Assistance to Progressive Dairy Farmers	170		As per Govt. norms and Approved DPR	Apply Please submit Application before 26-11-2021(1 Days more)

(Figure 27: show list of services)

While clicking on **Apply** button, a popup window will come displaying the scheme parameters and the amount required to be spent against each parameter. If the farmer is ready to spend the amount he will choose I agree option and click on proceed button, where he will be re-directed to the application of corresponding service.

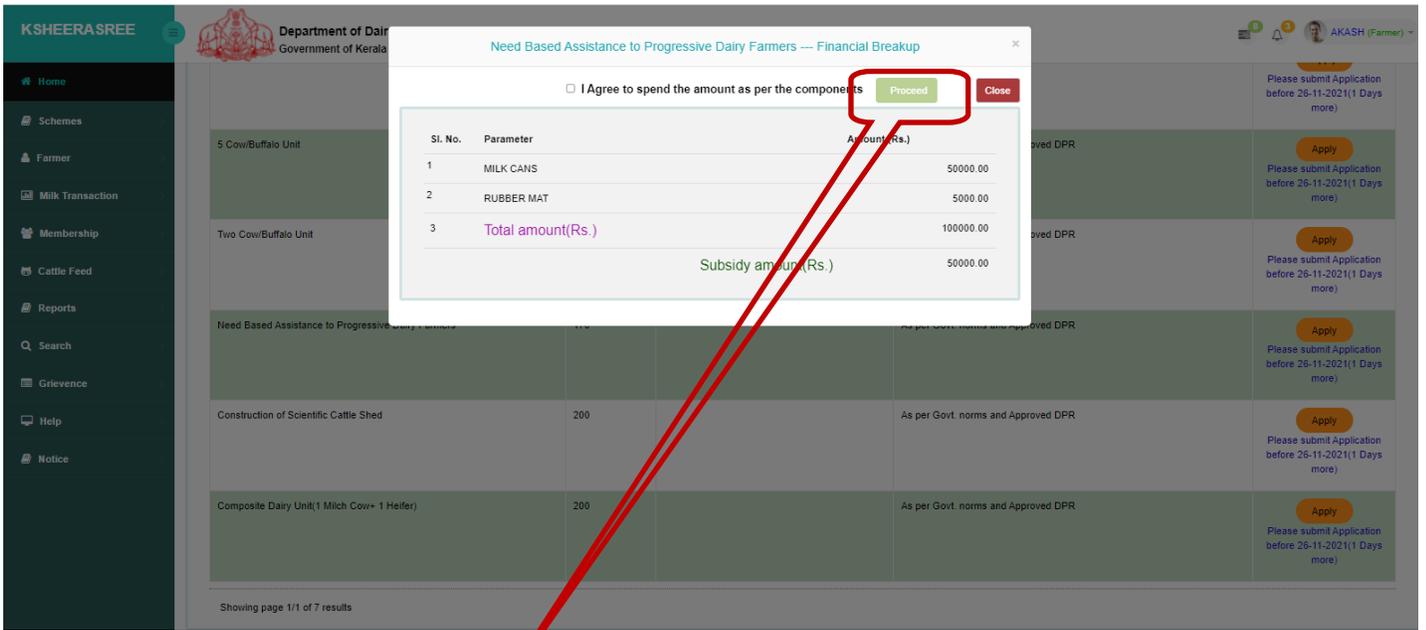
Schemes may not be available in the following cases

1. Target for the service related to the scheme is not set.
2. Area of allocation of the service related to the scheme is different from the area of the farmer
3. Application date for the scheme has passed

If the scheme is not available an alert message will be popup as shown below while clicking on the Apply button.

The screenshot shows the KSHEERASREE web application interface. At the top, it displays the logo and name of the Department of Dairy Development, Government of Kerala, along with the user's name, VINCENT GEORGE (Farmer). A sidebar on the left contains navigation options: Home, Schemes, Farmer, Milk Transaction, Membership, Cattle Feed, and Search. The main content area is titled 'Services -- Select your desired Service from following List..' and lists various schemes for KSHEERAGRAMAM. A table lists the services with columns for Service Name, Registration Fee, Status, Eligibility, and Action. A popup message is displayed over the table, stating 'Your localbody is not eligible for the scheme' with an 'OK' button.

Service Name	RegistrationFee	Status	Eligibility	Action
Mineral Mixture	100		As per Govt. norms and Approved DPR	<a href="#">Apply</a> Please submit Application before 11-06-2023(559 Days more)
Composite Dairy Unit(3 Milch Cow+ 2 Heifer)			As per Govt. norms and Approved DPR	Application submission date Exceeded.
5 Cow/Bufalo Unit			As per Govt. norms and Approved DPR	Application submission date Exceeded.
Two Cow/Bufalo Unit			As per Govt. norms and Approved DPR	<a href="#">Apply</a> Please submit Application before 30-11-2021(1 Days more)
Need Based Assistance to Progressive Dairy Farmers	170		As per Govt. norms and Approved DPR	<a href="#">Apply</a> Please submit Application before 11-06-2023(559 Days more)
Construction of Scientific Cattle Shed	200		As per Govt. norms and Approved DPR	<a href="#">Apply</a> Please submit Application before 11-06-2023(559 Days more)



After clicking **proceed** button he will be redirected to the page for applying services.



The screenshot displays a multi-section registration form. At the top, there are three input fields for 'Bank Account Number' (121212121212), 'Bank Branch' (PEERMADE), and 'IFSC Code' (SBIN0070109), with 'Confirmed' and 'Edit' buttons. Below this is the 'Land Details' section, which is currently empty with a 'No Data' message and 'Confirm Land' and 'Edit' buttons. The 'Livestock Details' section contains a table with one entry: Serial No 1, Species COW, Breed VECHOOR, Age 2, and Tag Number. It includes 'Confirm Livestock' and 'Edit' buttons. The 'Scheme Related' section has three parts: a radio button for 'Are You Willing to buy Livestock from other States?' (Yes selected), an 'Upload Document' section with a dropdown menu and an '+Add' button, and an 'Estimate Document Name' section with 'Estimate' and 'View Estimate' buttons. The 'Declaration' section at the bottom contains two mandatory checkboxes: 'All the information I have provided here is true in my knowledge and faith. --(Mandatory)' and 'I have not received a similar subsidy from this department or any other govt. department for the last three financial years. I will abide to the Dairy Department Scheme Guidelines. If I am selected for multiple schemes , I express my willingness to opt for scheme having highest subsidy portion.. --(Mandatory)'. 'Save as Draft' and 'Submit' buttons are at the bottom right.

The application form shows the farmer details at the time of farmer registration.

The farmer will confirm Bank details, Land details and Livestock details before submitting the application.

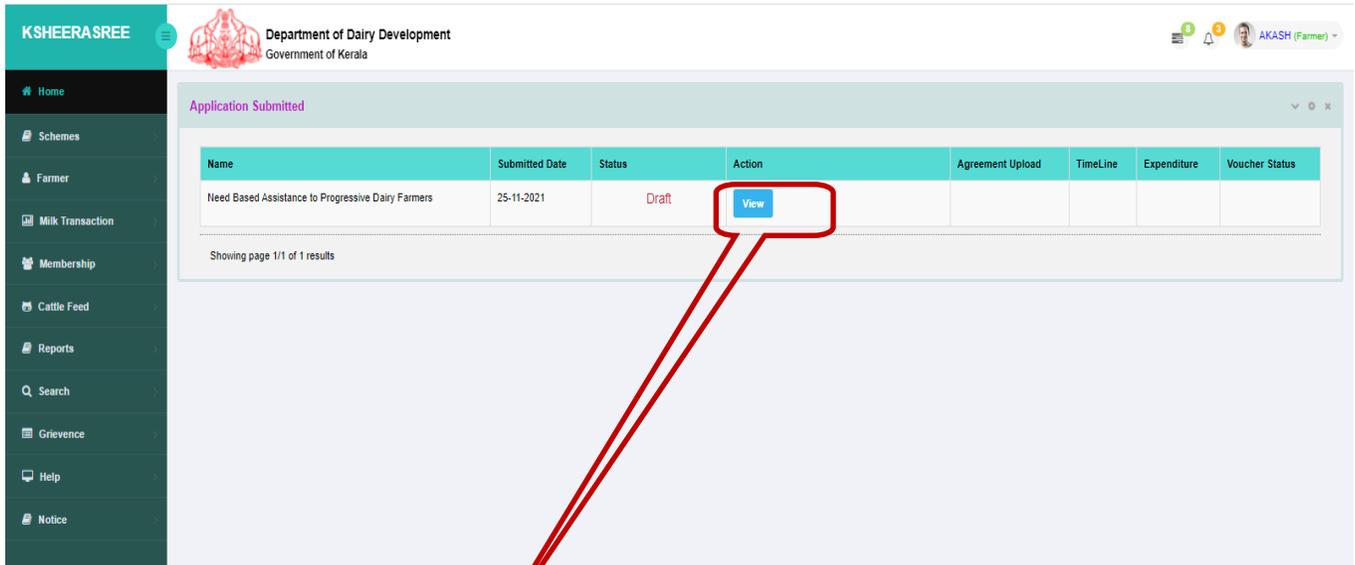
In upload document section there are mandatory and optional documents. The farmer must upload mandatory documents before submit.

The mandatory confirmations should be given before submit.

The farmer must also confirm the mandatory declaration in the declaration section

## 6.2 Submitted

After successful completion of application entry, the application will be shown in submitted option in the scheme menu.



Clicking on the view button shows the saved application details.

**Application Form**

**Profile**

Applicant Name: AKASH      Smart ID: 497241      Unique Registration Number(UIC):

Gender: MALE      Mobile Number: 8547008478      Land Number:      Pincode: 686508

House Name: TEST      Address: TEST      Localbody: AZHOOR

State: KERALA      District: THIRUVANANTHAPURAM      Taluk: Kattakkada

Block:      Panchayath:      Village:

Aadhaar Number: XXXX-XXXX-XXXX      Rationcard Number: 12121212

Whether Member of Society?       Yes       No

Society Name:      Membership No.:

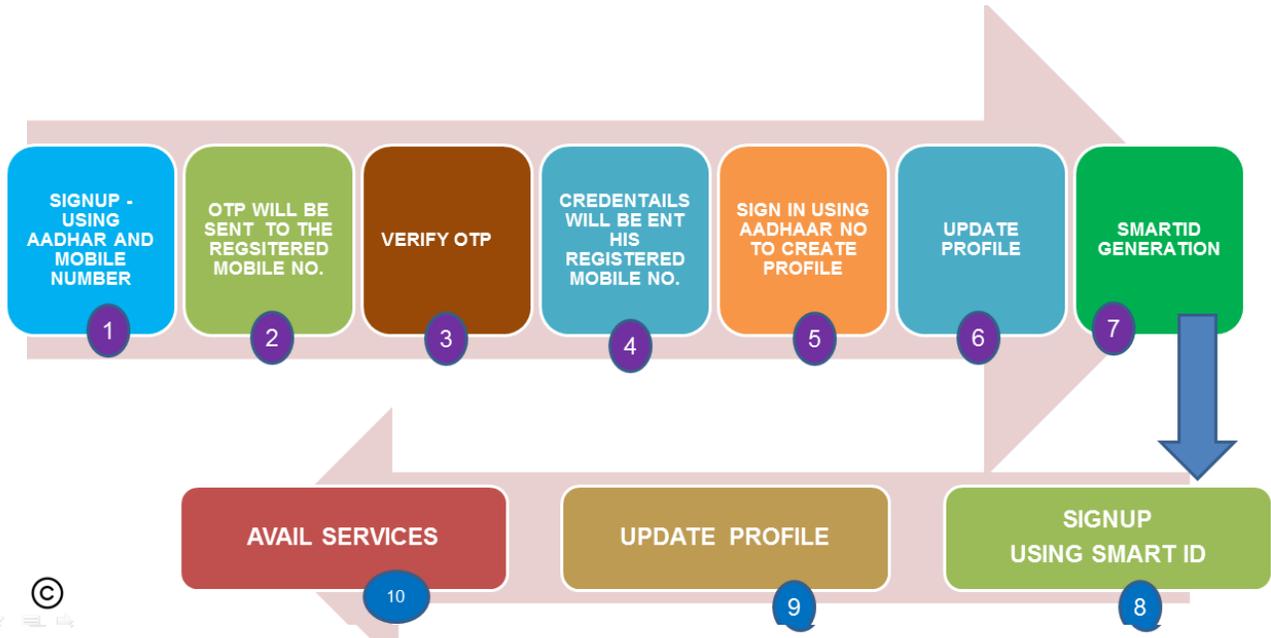
**Bank Details**

Bank Account Number: 1212121212      Bank Branch: PEERMADE      IFSC Code: SBIN0070109

**Please Note:**

- **FARMER** can register only once with the **AADHAAR CARD NUMBER**
- All the status details would be sent to the user immediately through the Message on your registered mobile number and Email Id.

# Farmer Registration Process Flow





# Scheme Registration Process flow

